

Belfair Water District #1
June 22, 2021
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin (called in)
Greg Born

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Pope called the meeting to order at 6:12 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9242-9263. Commissioner Born 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the June 8, 2021 meeting. The Motion was 2nd by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed:**

Personnel Manual is completed. (Copies distributed).

Long Term Care Act – We are looking into options with the goal to provide options for employees here and exempt ourselves from the state mandate.

Juneteenth Holiday – We will need to make a decision, no later than the end of 2021. Polling other districts within WASWD to get an industry wide scope of how others are handling it. Currently about a 50/50 split between those who will adopt it as another holiday and the union districts that now will be negotiating it as part of their union package. Updates will be coming as we go forward so the Board can discuss and pick the best option for the District.

7) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – Washington DOH has communicated that due to Covid, call ups on staff members that they are finishing it this week instead of last week. Webb stated that Regina is now done with her part. Fern is behind due to Covid, but she will be working on it next week.

North Mason Fire Authority Project – No change since last meeting, still waiting on parts.

Overton and Associates – We are working together to move the well processes forward as fast as possible, and hopefully will hear of our grant request very soon.

Continental Floral – No change since last meeting.

MTA Project and Roundabout – Waiting to be notified of punch list completion.

Romance Hill, service and development – Spoke with the developer last week. He is waiting on Webb to contact him after the Comp Plan gets approved.

Maintenance and Operations – Divers ill be here in the next 2 weeks.

Tank washing is complete. Tree work at Razor, 39 Acres and shop is also done.

The well pump at Well 4 is now replaced. Ended up being a 2 day job instead of 3. The weather cooperated and stayed relatively mild. We are scheduling a tech to balance and set baseline on the new motor as soon as possible.

Residuals have been doing very well. Currently putting together the WUE report.

Will likely be installing the first of the cameras next week. Once the first set up is functioning, we will decide on the second.

Working with Apex and Pacific Groundwater Group to research and develop a capital plan for expanding out our well production and transferring water rights where they do the most good and bring up production and recovery.

8) **New Business** – Commissioner Satran-Loudin asked if there's any new news on the Comp Plan? Webb responded by saying that he expects to get an update from Fern from DOH next week.

9) **Commissioners Comments:**

Commissioner Born asked if we are relying on a grant for a new well, to which Webb responded with yes, will follow up with that soon. Commissioner Born also said he heard there was a chlorine shortage and would that impact the District? Webb followed up by saying that we should be okay, Well 4 creates its own chlorine.

Commissioner Satran-Loudin asked if we will be transfer water rights at Hummingbird. Webb replied saying that we will be looking into transferring water rights at Well 2 and Hummingbird.

Meeting Adjourned at 6:57 pm by Commissioner Pope.

June 22, 2021 Meeting Minutes Approved by:

Commissioner Pope  Date: July 13, 2021

Commissioner Satran-Loudin  Date: July 13, 2021

Commissioner Born  Date: July 13, 2021