

Belfair Water District #1
September 26, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:04 / Pledge of Allegiance led by Commissioner Satran-Loudin.
- 2) Public Comments –None
- 3) Accounts Payable were read and a motion was made by Commissioner Born to Accept and Approve Accounts Payable Warrants #10706-10725. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the September 10 2023, meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Pope motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

Razor Road site expansion

Contracting closing and surveying and proceeding towards filing. We are also in conversation with the neighbor on the other side to purchase a portion of this property as well while still following the RCW that allows us as a special purpose utility district to be non-conforming, we are waiting for him to respond.

Eagles well

James Freeman reported on new developments with this site, the district was contacted and James showed the board the letter that was sent in response outlining a price and explained to the board how that price was obtained. Now waiting for them to respond to the letter. The water rights, after discussion with the hydrogeologist, from Hummingbird should transfer to this well without issue. James explained that there would be testing and due diligence in research and water quality and pumping the well to see if it will meet our needs at the district before we actually purchase the property and the well.

Vacuum Unit Purchase Approval

We sent the down payment, and the unit is ordered. We are hoping for delivery by the end of the year.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments- They are building the EVA road currently. Working to get Harbor finished with the apartments phase 1. We have met with Harbor rep Scott a few times now and he is proceeding forward with the items needed to complete and get us signed off. Also DRK called to see what is still remaining to be paid

on the project. It was explained that the unit across the road is unpaid completely but all that really remains on the others is connection and system fees for the remaining apartments that are still to be completed.

Olympic Ridge Homes- 2 checks are in the safe currently and waiting on another for the last 10 adequacy's issued. Meters have been received and currently installing and cashing 1 check and set of meters each week until caught up. 15 Home sites left to issue adequacy for. (See operations report for more details)

CEDS Project Funding

Backup Generators for Well 4, Office and Romance Hill. Slab is poured at well 4, Romance hill should be poured today. The shop generator is waiting on propane inspection. Southworth Electric is continuing to work on some of the installation of hardware and prep and install for the ATS gear. Also working on the shop generator installation with Jim.

Well 6 Project

Currently drilling, switching from the 20" to the 16" at this time.

Overton and Associates

They are installing storm currently while building the EVA road, which includes raising our waterline near MTA.

Romance Hill Booster Station

The site has been surveyed, waiting for map from surveyors to show Rick K and then will be working with Rick K to get this property worked out in the near future. (More in operations report)

39 Acres

Waiting for the Geotech report on the slopes and will be continuing with the permitting process for the tree harvest.

MTA Billing

Working with Amy Asher (GM at MTA) to straighten this out and get the money collected.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

New Business:

9) **Commissioners Comments:**

Commissioners again thanked the staff and said that the work going on here is wonderful. "Keep up the Good Work!"

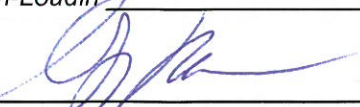
Great Job to Jim taking care of things while Dale was on vacation.

Meeting Adjourned at 16:15 By Commissioner Born.

September 12th, 2023, Meeting Minutes Approved by:

Commissioner Pope  Date: September 26, 2023

Commissioner Satran-Loudin _____ Date: September 26, 2023

Commissioner Born  Date: September 26, 2023