

Belfair Water District #1
August 28, 2018
Regular Meeting
6 p.m.

Commissioners Present

Linnie Griffin
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #7711 - #7725. Commissioner Pope 2nd the Motion. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the August 14, 2018 meeting. The Motion was 2nd by Commissioner Pope. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope Motioned to approve and accept the Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes, 0 Nays

- 6) **Business to be Completed** – Commissioner Griffin inquired about the adjustment for the owner of property near Papa Murphy's. Webb told the Board the owner has not had a leak adjustment within two years. The District is now working with the owner of the property for a leak adjustment. Commissioner Griffin said she was looking forward to seeing the new budget in the next couple months. Commissioner Satran-Loudin asked about the parking at 39 Acres. Webb said the fence is up and repaired (by Freeman and summer staff) with a "No Trespassing" sign and will put up a "Do Not Block" sign. Webb provided photographs of the repaired gate and is working with property owner Don Cady on costs.

- 7) **Manager Update:**

State Audit 2018 – April Taylor from SAO will be here with her boss on Thursday, August 30th to go through our exit interview. Commissioner Griffin won't be able to attend, so she asked if Commissioner Pope could be there. Commissioner Pope asked to be reminded.

Developer Standards, Developer Contract and Fee Policies – Ongoing work with staff.

Overton and Associates, Developer Extension Contract – No current news, Webb is hoping to have a chat with Overton this week.

Comp Plan/Stantec/Wellhead Protection Plan – More data has been sent; last of current list will be sent this week per Webb. Wellhead Protection is completed.

Maintenance and Operations – Gate is up at 30 Acres and signs are in place. Webb praised the staff. Sherri is in process for her Notary Public license and will be sending the associated fees tomorrow. New credit card has been ordered for Commissioner Satran-Loudin. Field staff (Ruby and Jim) fixed another leak on 106 at Graham.

Hummingbird Well Site – Well is continuing to produce blue-gray clay, met with hydrogeologist and visited and reviewed the material being produced. Initial prognosis is not good and pretty much inoperable at this point. Looking at the flowing artesian well there, further research is needed. Webb will keep the Board posted as we proceed and gather information. Commissioner Satran-Loudin asked if they could re-drill, and Webb said it was a possibility. He mentioned there are other options, which will cost the District money. Well 2 was looked and pressure gage was done and tested. It's currently producing sand. It became apparent it's the same artesian as Well 1 and will be visiting other options.

Well #1, #2 – Well 1 is solid and producing a tremendous amount of water. Well 2 is listed as an emergency well and Webb is looking into this well for possible development to replace the flow at Hummingbird. Preliminary looks says it may also be a flowing artesian well. There is constant pressure at the wellhead and tremendous flow. Currently looks to be the more viable option cost wise and quantity wise. Webb will keep the Board apprised as more information is gathered.

DOR Audit/Appeal Process – Waiting on them to make a decision, which could be awhile. Webb has been in contact with the lawyer, and he seems to feel that proceeding with the settlement is our best option. Webb is seeking other opinions through the pool, and still feels the course of action we are on and waiting for them to make a decision or rule on the issue is a solid plan. We can submit offers then. The Board are all concurrence to wait.

SR-3 Project: DOT Final Invoice - Outlay 11 is in process for the final WSDOT payment. Waiting for Cashmere Bank to issue the funds. Webb will be checking with Stantec about remaining funds.


New Business – None

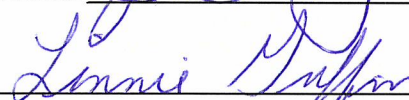
- 8) **Commissioners Comments** – Commissioner Satran-Loudin mentioned what a great job the Staff is doing, and Commissioner Pope concurred. Commissioner Griffin mentioned to RSVP to the dinner at the upcoming Fall Conference; Webb has already taken care of it. Commissioner Satran-Loudin thinks it would be great to send Overton photos and updates. Commissioner Griffin attended the Section Meeting; the organization is working on maps with limited staff. Webb will be speaking at the Hub on October 22nd.

Meeting Adjourned 6:50 pm

August 28, 2018 Meeting Minutes Approved by:

Commissioner Pope  Date: September 11, 2018

Commissioner Satran-Loudin  Date: September 11, 2018

Commissioner Griffin  Date: September 11, 2018