

Belfair Water District #1
November 22, 2022
Regular Meeting
5 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Valisa Douglas

Guest

James Freeman
Alex Gobble

- 1) *Commissioner Born called the meeting to order at 17:00 / Pledge of Allegiance led by Commissioner Born.*
- 2) *Public Comments –*

Alex Gobble said Thank You to the board, and it is a blessing to work here and he enjoys his job very much. Commissioner Pope said that he appreciates his dedication and hard work, commissioner Born said that he is a blessing to the District.

James Freeman addressed the board to say that he has had concerns with the current well project that the district is beginning work on. He is not in favor of the well being a duplicate of the current well 4 and if the District is going to spend the money we should be trying to get something much better, applying for the water rights and looking to drill deeper and larger for more production, so that the well would, when completed, be our primary well source in the upper pressure zone and feeding the system. He does not feel he has been brought into the conversation or planning by Dale Webb the General Manager and feels he should be. No other water systems merely duplicate wells, he would also like to be able to report to the board directly on the operations activity of the district and have direct communication and direction from the board. Freeman thanked the board for their time.

Dale Webb responded that the well project is part of our comprehensive water system plan, sharing the water rights that are currently held for well 4, which targets the same aquifer and is meant to increase District dependability of the system, allowing us to seek additional ERU's. This path is the path that was recommended through the discussions with the engineers and DOH, our hydrogeologist has stated that there is no real reason at this time to seek additional rights as we are currently operating at such a low percentage of our current rights. Webb will reach out to the engineers and hydrogeologist to address Freemans concerns.

- 3) *Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #10156-10178. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.*

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) *A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the November 8th, 2022, meeting. The Motion was 2nd by Commissioner Pope. Commissioner Born called for the vote.*

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) *Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Commissioner Pope Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.*

Motion Carried 3 Ayes 0 Absent and 0 Nays

Business to be Completed:

- 6) *General Manager presented the ARPA funding contract from Mason County for the Generators for the office, Romance Hill, and Well 4&6. Contract needs to be signed and returned to Mason County for execution. Commissioner Satran-Loudin motioned to approve signing the contract for the funding and project, motion*

seconded by Commissioner Born. Commissioner Born called for the vote. Commissioner Born then signed the contract for the District.

Motion Carried 3 Ayes 0 Absent and 0 Nays

James Freeman had brought up at the last meeting that there are several leak adjustment forms that needed to be cleaned up as it was causing confusion. Commissioner Satran-Loudin asked if the forms had been disposed of and Webb said that this was in process and he would be presenting a new policy for leak adjustments and new forms for same hopefully by the next meeting.

Commissioner Pope brought up the mold issue, and concerns for the health of the staff. Webb said that air testing had been done as well as an inspection. He would be seeking bids for remediation to address the outlined issues in the report.

Commissioner Pope brought up the 39 acres logging project, that it is crucial that we do not let the loggers leave it a big mess. Webb said he had been in contact with them and as we approached starting this project we would be able to set up the skid trails and clearing areas to benefit the future planning of the District for this property.

7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments-

James has been working with them as they proceed, and we are hoping that the engineers will have the documents done and completed by the time they have actually finished the list to completion.

Building L above the Post Office is to be a separate project and will be completed to acceptance like normal.

Olympic Ridge Homes-

The engineers are working on the final documents, the project is completed, and Lennar and Harbor are sorting out who the responsible party is for paying the fees owed. The fire test is scheduled for tomorrow (23rd) Hoping to see this to completion very soon.

CEDS Project Funding

Waiting for the amended bid docs for the Well 6 project, would like to have this out to bid by the 1st of the year.

The Generator contract has been dealt with now so once it is returned from Mason County then we can begin to move forward on this project.

North Mason Fire Authority Project

Nothing new currently.

39 Acres

The roads are holding up, they have submitted a quote for rock to solidify the re-established roads, the plan would be to submit for permitting early spring and during the logging would plan out for some viable options for skid trails that would work out to the future use of the site.

Overton and Associates

Nothing to note since last meeting.

Continental Floral – Nothing to note.

MTA Project and Roundabout – Nothing to note.

Romance Hill development- Nothing to note.

Maintenance and Operations –

Day to day operations as well as rate study, quotes for services and construction and keeping up with the project on the hill.

Preparing to replace alternator in the Colorado, and other vehicle maintenance.

It has been very busy, staff is doing a great job keeping things moving.

New Business:

General Manager Requested Executive session for personnel discussion. Time out:17:52 Rejoined at 18:02

9) **Commissioners Comments:**

Commissioners Born, Pope and Satran-Loudin thanked the staff and "Keep up the good work"
Commissioner Pope told Webb to get with our engineer and see what is out there for grant money and go after it.

Commissioner Pope said we need to get together and make a want list, schedule a retreat after the holidays, prioritize ideas.

Meeting Adjourned at 18:06 By Commissioner Born.

November 22th, 2022 Meeting Minutes Approved by:

Commissioner Pope N/A Date: December 13, 2022

Commissioner Satran-Loudin [Signature] Date: December 13, 2022

Commissioner Born [Signature] Date: December 13, 2022