

Belfair Water District #1
December 12, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope-via telephone

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –none
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #10839-10873. Commissioner Born 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the November 28th 2023, meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

Rasor Road site expansion

Closing was delayed, currently have signed all preliminary documents and are waiting for the sellers mortgage company to respond. Hoping to close before Christmas but may not happen that way.

Vacuum Unit Purchase Approval

Unit arrived last week, was hoping to pick up last Friday but they are still working on something on the unit. Hopefully we can pick it up this week, waiting to hear from the shop at Seattle pump. Then the unit will go to zephyrs for mounting.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Currently waiting on legal to draft a letter to Harbor Custom Development, Brian Snure is on vacation but we have another attorney we are currently working with.

Olympic Ridge Homes- all the meters are installed and the homes are selling.

CEDS Project Funding

Generators are now set at Romance Hill and Well 4. Romance to be brought online first, then well 4. Expecting delivery of the office Generator around March of 2024.

Well 6 Project

Project is paused and will be resuming after the 1st of the year. Progress into the aquifer with a 16" casing was not going well; they had basically stalled out. They are doing maintenance on the drill rig while they gather materials then they will resume drilling with a 12" casing to make the push to 700' after the 1st of the year.

According to the Hydrogeologist the 12" casing will be more than adequate to support our desired flows in excess of 1000gpm as long as the aquifer proves out which it should without problem based on information from Well 4.

Overton and Associates

Work is in progress, preparing to schedule shut down to abandon the old line. More in ops report.

Romance Hill Booster Station

The site is surveyed and will be scheduling a meeting with Rick Krueger next week.

39 Acres

Waiting on approval from DNR, then will work with attorney to draft bid docs and contracts for project. DNR has come back with a preliminary ruling that they did not and do not have the authority to make us remove anything at this time. If that holds after the last letter that was sent on district letterhead which again stated that to disrupt the culvert and the dam could cause service interruptions from the reservoirs to the system, they may move to approve the permit. The permit is good for a three-year window of time and if that window gets close to expiration it could likely be extended by refiling and paying the permit fee again. If it does not get approved then we can resubmit at a later date when the prices look more favorable. If it is approved we can take our time and wait for the market to improve before we put out for bids.

MTA Billing

Working MTA and Mason County Parks Dept. to straighten this out and get the money collected and billed to the correct entities.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

New Business:

Brought up the 2005 Colorado, designating it as surplus and taking it to auction in the spring. Commissioner Born motioned to surplus the Colorado and take it to the auction house, Commissioner Satran-Loudin seconded the motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

General Manager Webb asked for a motion to purchase a vehicle from the State bid contract, we would like to get a 2024 F350 to tow the dump trailer and help with the lead and copper inventory work so as not to damage the ½ tone trucks towing too much weight. The dollar amount would be about \$56k to \$60k.

Commissioner Satran-Loudin made a motion to ok the purchase of a one ton truck from the State bid. The motion was seconded by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

General Manager and Board went into executive session to discuss personnel

Time in: 15:27

Time out: 15:42

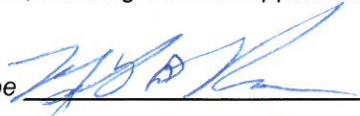
9) **Commissioners Comments:**

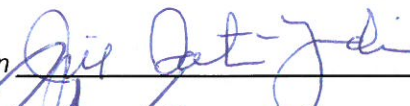
Commissioner Born state that very impressed by the sanitary survey results, all commissioners agree that is great job. Commissioner Satran-Loudin asked about meters and James said we should have more stock in January.

Commissioners again thanked the staff and said that the work going on here is wonderful.

Meeting Adjourned at 15:44 By Commissioner Born.

December 12th, 2023, Meeting Minutes Approved by:

Commissioner Pope  Date: December 26, 2023

Commissioner Satran-Loudin  Date: December 26, 2023

Commissioner Born  Date: December 26, 2023

**BELFAIR WATER
DISTRICT No.1**
ESTABLISHED 1966

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