

Belfair Water District #1  
February 27th, 2024  
Regular Meeting  
3 p.m.

**Commissioners Present**

Greg Born  
Jill Satran-Loudin  
Mike Pope

**Staff Present**

Dale Webb  
Valisa Douglas  
James Freeman

**Guest**

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Pope
- 2) Public Comments –none
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #10978-10994. Commissioner Pope 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the February 13, 2023, meeting. The Motion was 2<sup>nd</sup> by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioners Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

**Leak Adjustments**

Board approved leak one adjustment to account #0410

**Rasor Road site expansion**

Working with the sellers to complete paperwork, contacting a real estate attorney to write a release for the property lien holder.

- 7) **Manager Update:**

**Olympic View Development**

Currently legal has notified the bond company and filed our claim with the bankruptcy court and we are following the bankruptcy proceedings closely, hoping to hear something from the bond surety company soon on those funds. We did get a letter from NL Olsons structural engineer that states the depth of bury on the vault is within specifications and ratings for that vault. Still anticipating another letter from the manufacturer stating the same.

**CEDS Project Funding**

**Generator Project**

We will be scheduling fuel delivery this week to Romance and Well 4, until the generator is online and start up is complete, we will only fill 1/2 full. Our office generator is on site in Tacoma as well as the ATS for that unit, waiting for Southworth Electric to schedule this delivery of the office Gen set in the future.

**Well 6 Project**

Currently waiting on the hydrogeologist for pump cavity and screen design. Should be hearing something soon, they are analyzing the tailings for size and material. Confirmed Well depth, drilling completed.

**Overton and Associates**

Pipeline relocation is complete now.

**Romance Hill Booster Station**

Nothing new currently.

**39 Acres Site**

Waiting for quotes for the Geotech report for DNR.

**Maintenance and Operations –**

Jim Freeman reported on maintenance and operations (see attached list of topics)

**New Business:**

Continued discussion of Financial Study Results

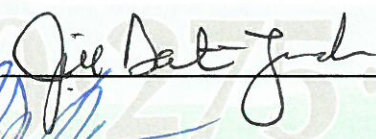
9) **Commissioners Comments:**

Commissioner Pope said, "We are moving in the right direction" and thanked the staff.

Meeting Adjourned at 16:15 By Commissioner Born.

February 27<sup>th</sup>, 2024, Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: March 12, 2024

Commissioner Satran-Loudin  \_\_\_\_\_ Date: March 12, 2024

Commissioner Born  \_\_\_\_\_ Date: March 12, 2024