

Belfair Water District #1
March 9, 2021
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) *Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute.*
- 2) *Public Comments – No public comments.*
- 3) *Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9074-9107. Commissioner Born 2nd the Motion. Commissioner Pope called for the vote.*

Motion Carried 3 Ayes and 0 Nays

- 4) *A Motion was made by Commissioner Born to approve the Meeting Minutes from the February 23, 2021 meeting. The Motion was 2nd by Commissioner Satran-Loudin, with a comment that there is a correction on the Minutes to remove Commissioner Pope on line 1, Commissioner Satran-Loudin called the meeting to order, not Commissioner Pope, as he was absent from the meeting. Correction also for line 3, Accounts Payable were read by Commissioner Born. Correction was noted by Sherri LaHaie. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.*

Motion Carried 3 Ayes and 0 Nays

- 5) *Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.*

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed:** *No comments.*

- 7) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – *DOH comments are in process of being replied to and will be meeting with the Stantec team via Zoom on Thursday to complete the reply. Will then submit back to DOH and then if they agree with the replies, we will then edit the plan. See Outline of comments and District highlighted in green. Still need to firm up number of ERUs.*

Developer Standards, Developer Contract and Fee Policies – *Webb asked the Board to look over and review the Developer booklets handed out and give any comments before the next meeting so we can move forward with adopting.*

Employee Manual and District Policies – Once the Comp Plan and Developer items are out of the way, Webb will turn his focus on this.

Overton and Associates – Working with Kim and Stantec to get firm ERU numbers so we can issue Conditional Adequacy letters for these projects.

Continental Floral – No movement.

MTA Project and Roundabout – In process, should be finished within the next month with the water work.

Romance Hill, service and development – See correspondence- waiting for a reply.

Maintenance and Operations – Very busy getting ready for spring and getting equipment in order. A lot of time and effort being spent on the Cross Connection, Vision training and Annual Report preparation.

8) **New Business** – Commissioner Satran-Loudin questioned if the District boundary lines are on the Comp Plan spreadsheet and asked if we need to put signs up. Webb said signs only need to go around the wellhead protection area.

9) **Commissioners Comments** – None.

Meeting Adjourned at 6:54 pm by Commissioner Pope.

March 9 2021 Meeting Minutes Approved by:

Commissioner Pope  Date: March 23, 2021

Commissioner Satran-Loudin  Date: March 23, 2021

Commissioner Born  Date: March 23, 2021

360-275-3008