

Belfair Water District #1  
November 28, 2023  
Regular Meeting  
3 p.m.

**Commissioners Present**

Greg Born  
Jill Satran-Loudin  
Mike Pope- absent

**Staff Present**

Dale Webb-absent  
Valisa Douglas  
James Freeman

**Guest**

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –none
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #10822-10838. Commissioner Born 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the November 14th 2023, meeting. The Motion was 2<sup>nd</sup> by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioner Satran Loudin verified before today's meeting. Commissioner Born read and motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Satran Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

**Rasor Road site expansion**

Scheduled to close December 6<sup>th</sup>, James and Dale met with Tree removal company to look at hazard trees and necessary removals, 15 trees to be removed.

**Hummingbird Well site**

Also looked at this site for some tree removal and clean up. 12 trees on this site to be removed. Commissioner Satran Loudin asked what will be done with the wood, Dale and Alex and perhaps others may be interested in firewood.

**Eagles well**

No response as of yet, at this time not seeking realtor or appraisal just waiting to see if they are interested at all.

**Vacuum Unit Purchase Approval**

Should be arriving before Christmas and then will go to Zephyrs for installation on the flat bed.

- 7) **Manager Update:**

**Olympic Ridge, Olympic View development**

Olympic View Apartments- No movement on their part, moving ahead in preparation to tap the performance bond. Reaching out to the attorney to draft letter stating that we will be seeking those funds January.

Olympic Ridge Homes- received the last check this week, basically this is now complete and done. . (See operations report for more details)

**CEDS Project Funding**

Generators are now set at Romance Hill and Well 4. Hopeful these will be connected in 2 weeks.

**Well 6 Project**

Continuing to drill, 614' broke the bit and had to replace.

**Overton and Associates**

Work is in progress, preparing to schedule shut down to abandon the old line. More in ops report.

**Romance Hill Booster Station**

The site is surveyed and will be scheduling a meeting with Rick Krueger next couple of weeks.

**39 Acres**

Waiting on approval from DNR, then will work with attorney to draft bid docs and contracts for project. Currently some discussion on old concrete dam and culverts on the stream, fish passage stuff. We have stated that we are not interested in removing the dam or in modifying culverts, and with prices being what they are currently if this does not get approved now we can set it aside to possibly pursue at a later date. We will maintain the roads and should be much easier lift next time. Trees are a asset to the district. Should wait for the best prices before harvesting.

**MTA Billing**

Working with Amy Asher (GM at MTA) and Mason County Parks Dept. to straighten this out and get the money collected and billed to the correct entities.

**Maintenance and Operations –**

Jim Freeman reported on maintenance and operations (see attached list of topics)

**New Business:**

James read Matson Letter to the board.

Dale will be working with the state and other entities to continue to pursue funding of all types, whether loans and forgiveness or grants. Working with James to get the dollar amounts together for our needs and projects. Also continuing to work as part of the Mason County coalition for Recompete Mason.

**9) Commissioners Comments:**

Commissioner Born asked about the customers that came to the meeting couple of meetings ago. James explained that meters were changed out.

Commissioners again thanked the staff and said that the work going on here is wonderful.

Meeting Adjourned at 16:00 By Commissioner Born.

November 28th, 2023, Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: December 12, 2023

Commissioner Satran-Loudin  \_\_\_\_\_ Date: December 12, 2023

Commissioner Born  \_\_\_\_\_ Date: December 12, 2023