

Mike Dale
Jill Sherri
Greg

Belfair Water District #1
May 25, 2021
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Pope called the meeting to order at 6:06 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9204-9217. Commissioner Satran-Loudin 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the May 11, 2021 meeting. The Motion was 2nd by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Satran-Loudin read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

Business to be Completed: Executive Session to discuss personnel matters. Commissioner Pope granted 10 minutes.

Time out: 6:09
Time in: 6:22

6) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – DOH contacted and June 16th is their deadline, so hopefully by then we will be approved and moving on.

Employee Manual and District Policies – Review by legal and cleaning up formatting.

North Mason Fire Authority Project – Getting started, some pipe is in the ground, but still need to get the tap taken care of. Waiting on them.

Overton and Associates – No change at this time.

Continental Floral – Waiting on them and Webb indicated may not hear back until late June or July.

MTA Project and Roundabout – Waiting for final testing for the fire lane and to check punchlist completion.

Romance Hill, service and development – No change.

Maintenance and Operations – Lights at the shop are in, power line is fixed and bars are on the windows. Received a check from the insurance company for 11k for initial payment. Alex is back working at the District and will likely he is going back to college to do an internship in the fall. Put out a listing for summer help, hoping to hire one person.

- 7) **New Business** – Delinquent customers were discussed. Currently under Governor's orders, no shutoffs can happen at least through the end of July. Webb said that Michelle from Vision will be here mid-June.
- 8) **Commissioners Comments** – Commissioner Satran-Loudin thanked everyone. Commissioner Born said he was all squared away with the county/commissioner ballot.

Meeting Adjourned at 6:58 pm by Commissioner Pope.

May 25, 2021 Meeting Minutes Approved by:

Commissioner Pope  Date: June 8, 2021

Commissioner Satran-Loudin  Date: June 8, 2021

Commissioner Born  Date: June 8, 2021

360·275·3008