

Belfair Water District #1  
August 22, 2023  
Regular Meeting  
3 p.m.

**Commissioners Present**

Greg Born  
Jill Satran-Loudin  
Mike Pope

**Staff Present**

Dale Webb  
Valisa Douglas-Absent  
James Freeman

**Guest**

- 1) Commissioner Born called the meeting to order at 15:12 / Pledge of Allegiance led by Commissioner Satran-Loudin.
- 2) Public Comments –
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #10575-10596. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the July 11th, 2023, meeting. The Motion was 2<sup>nd</sup> by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Satran-Loudin motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

**Legal Counsel response to questions regarding the Bond from Harbor Custom Development.**

Legal counsel is waiting to write a formal letter of Intent to Access the Bond if there is no movement of the project is not finished satisfactorily. The bond company says there is no expiration on the bond as written and is in effect until satisfied.

**Rasor Road site expansion**

Earnest Money and Purchase Contract to be signed at this meeting, once they have signed on their part we will contract closing and surveying and proceed to filing. We are purchasing the property following the RCW that allows us as a District to be non-conforming. In the end once finished the parcel lines will be redrawn and we will be able to use the parcel for whatever we need to in the future.

**Eagles well**

No reply yet on that-James Freeman will reach out again.

**Vacuum Unit Purchase Approval**

We have looked at several different units and would like to move forward with purchasing a unit, after our research and hands-on inspections we like the Pacific Tek unit. It has a 50 gallon larger debris tank, 200 gal onboard water and two separate motors for pressure water and vacuum. 1000cfm and engineered from the factory for our truck bed application on a skid mount.

The other bids we received were less, but offered less as well, smaller debris tanks or too large debris tank for our truck, and less onboard water. No option to skid mount and use our truck or we would have to contract someone to dismount from a trailer and mount to our truck and then deal with an empty trailer.

We would like the approval to pursue purchasing a unit for right at \$70,000.00, given the quotes we received range from \$59,000.00 to \$70,000.00 for the Pacific Tek Unit which we believe will be a long term solution for much of the Districts needs. With the estimates of contracting the work for the lead service line inventory alone at around 1500-1900 a day for 4 days a month that equates to 6k-8k a month or about 72k-90k a year. A motion was made by Commissioner Pope to approve the Purchase of the Pacific Tek Unit. The motion was seconded by Commissioner Satran-Loudin, and Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

7) **Manager Update:**

**Olympic Ridge, Olympic View development**

Olympic View Apartments- Working to get a meeting with Scott Anderson to discuss finishing the project.

**Olympic Ridge Homes-**

Currently 60 meters installed 40 meters paid for and another 10 adequacies waiting payment. Should have more meters in September, hoping for as many as we can get. (See operations report for more details)

**CEDS Project Funding**

Backup Generators for Well 4, Office and Romance Hill. Slab is poured at well 4, shop generator is waiting on inspection. Southworth Electric is continuing to work on some of the installation of hardware and prep for the ATS gear. Also working on the shop generator installation with Jim.

**Well 6 Project**

Currently drilling, down about 80' at this time.

**Overton and Associates**

Working on area that Belfair Water will own, also will be talking with City of Bremerton soon to discuss interlocal agreement to supply water for the properties they control as well as working to get an interlocal with Kitsap County to service the area around the Bypass on the Kitsap County side..

**Romance Hill Booster Station**

The site is now ready for generator forms as well as surveying for future ownership. Zephyrs did a fantastic job of giving us a usable parking and turnaround area. (More in operations report)

**39 Acres**

Proceeding with the Geotech report on the slopes and will be continuing with the permitting process for the tree harvest.

**Maintenance and Operations –**

Jim Freeman reported on maintenance and operations (see attached list of topics)

The Board is concerned that based on chlorine residual changes at different seasons, and following a theory from James Freeman that there may be an illegal connection at peninsula topsoil. That is turned on during summertime and is supplementing our water with unchlorinated water. We will endeavor to follow up on this.

**New Business:**


9) **Commissioners Comments:**

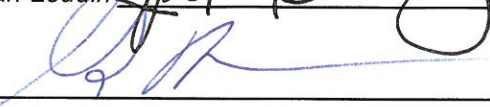
Commissioners again thanked the staff and said that the work going on here is wonderful. "Keep up the Good Work!"

Meeting Adjourned at 16:25 By Commissioner Born.

August 22th, 2023, Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: September 12, 2023

Commissioner Satran-Loudin  \_\_\_\_\_ Date: September 12, 2023

Commissioner Born  \_\_\_\_\_ Date: September 12, 2023

BELFAIR WATER  
DISTRICT No.1  
ESTABLISHED 1966

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