

Belfair Water District #1
November 9, 2021
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope (Excused Absent)
Jill Satran-Loudin
Greg Born

Staff Present

James Freeman
Sherri LaHaie

Guest

- 1) Commissioner Satran-Loudin called the meeting to order at 6:08 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Born. A Motion was made by Commissioner Born to Accept and Approve Accounts Payable Warrants #9470-9498. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the October 26th, 2021 meeting. The Motion was 2nd by Commissioner Born. Commissioner Satran-Loudin called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 6) **Business to be Completed:** Nothing new to report.

7) **Manager Update:**

Olympic Ridge/Olympic View homes and apartments – We are continuing working through the plans for the apartments and still dealing with a couple of issues that we are waiting for clarification on. The upper section is approved and done. Trying to get the water line to Cokelet's property. A wall is being built, and it will go underneath the wall. Freeman talked to the engineer and will be talking to Webb about going underneath the wall.

CEDS Project Funding – No news yet, waiting until later this month.

North Mason Fire Authority Project – Still working out the paperwork.

Overton and Associates – No change. Still hoping for a December meeting.

Continental Floral – No movement until Spring.

MTA Project and Roundabout – Waiting to hear or see the solution to our access issues.

Romance Hill development – No change.

Maintenance and Operations – Door tagged on 11-3 for shut offs on the 10th. Also redoor tagged on the 8th for shutoff on the 10th. Two tags were given ample time due to length of the Covid restrictions placed on all utilities.

A 12" main break at Peninsula Top Soil was repaired by Freeman.

Vehicle maintenance was performed, oil changes, etc.

OBH widening - had to radjust to grade valve cans and meter boxes. Also installed Storz adapters on fire hydrants down OBH.

Zephyrs construction repaired 39 Acres.

On the 25th at Rasor site, 2 large trees fell and hit the water tank. No damage was done. It also hit and ruptured the propane tank for our stand-by generator. Installed a temporary tank for emergency. Beco Tree Service took care of the fallen trees and also other threatening trees.

Gray's Fencing will be repairing the fence. The insurance company has been notified.

We have also had our normal day-today operations. Temporary help Robert Kobloth's last day will be on Friday, November 19th.

New Business :

McClendans 2 location will be above Peninsula Credit Union. They will be moving their office and expanding. The District has reviewed plans and sent corrections to engineer for approval.

- 9) **Commissioners Comments:** Commissioner Born asked if Freeman will have enough help once Robert leaves? Freeman responded by saying that the workload should slow down in the winter months. Anticipating next summer to be super busy.

Meeting Adjourned at 7:03 pm by Commissioner Pope.

November 9, 2021 Meeting Minutes Approved by:

Commissioner Pope _____ Date: November 23, 2021

Commissioner Satran-Loudin _____ Date: November 23, 2021

Commissioner Born _____ Date: November 23, 2021

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