

Belfair Water District #1  
October 12, 2021  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope  
Satran-Loudin (Excused)  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie

**Guest**

Jill

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #9421-9452. Commissioner Born 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the September 28th, 2021 meeting. The Motion was 2<sup>nd</sup> by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Pope. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 6) **Business to be Completed:** Manager requests Motion and Approval by the Board to extend temporary employment for Robert Kobloth until November 15, 2021.

Commissioner People Made a Motion to extend employment for Robert Kobloth. Commissioner Born Approved the Motion.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

7) **Manager Update:**

**Olympic Ridge/Olympic View homes and apartments** – Olympic Ridge plans are approved. We are currently going over the plans for Olympic View Apartments. The contractor is still expecting to work through the winter.

**CEDS Project Funding** – All the paperwork is submitted and being reviewed. The EDC board will be submitting to the county after their November 10<sup>th</sup> meeting. Hopefully to be acted on by the county at their December meeting. Webb talked to Jennifer. The EDC will be reviewing tomorrow.

**North Mason Fire Authority Project** – They still plan to cut in a valve and will finish the paperwork with fees, then hopefully submit in the near future.

**Overton and Associates** – Still waiting for project planning to set up a meeting to go over the proposed projects and possible future phased land developments that are in the planning stages. Also at that time, will begin conversations on possible property for the well placement and acquiring the property that our current infrastructure is on.

**Continental Floral** – Nothing new currently. The owner will be finishing the paperwork and working to be able to start construction Spring 2022. Commissioner Pope asked how far they would go to, and Webb responded that the trestles are across the roadway edge to the easement on Hwy 3.

**MTA Project and Roundabout** – They are still working on our access to the fenced area. Hoping to be able to sign off on this soon. Hope to be wrapping this whole project up very soon.

**Romance Hill development** – Nothing new.

**Maintenance and Operations** – We have been working with Brian Peterson to get backflow devices installed and move forward. We are working with an installer to get these done and Brian has agreed to pay for the installs. We are working to keep the cost down for him.

Meter replacements of the older Bubba meters in ongoing. Whittling away at that balance of older meters. This month we should get an allotment with special pricing.

The contractor above the post office hit the 12" main. The main never lost complete pressure, and the repair was done as quickly as possible. Non one lost water service during the repairs. When everything was turned back on after the repair, a valve that should have been left off was opened, allowing a full 12" bypass of the PRV. The result was in about 30 minutes, we were overflowing our reservoirs at both Razor and 39 Acres. The resulting water loss to overflow we are still assessing and calculating, but an observant customer on Razor Rd called quickly and Webb called the contractor and ultimately shut off the water coming from the upper zone and was able to equalize and stop the flow. We ran off Well 1 for the weekend, and the contractor hydro excavated the valves, which is how we discovered the bypass for the PRV. The PRV is now back in service and operating. We will be adjusting it as we move forward.

Commissioner Pope asked if there was a map for the intertie, but Webb hasn't seen one.

Due to the overflow, we will be contracting some rock to our Razor Rd site to fix a low area and small bit of the road in front of our reservoir. We also have Zephyrs working to repair a blow out in the bank at 39 Acres where the reservoir overflow drain came apart under the bank and blew out a section of our landing about 30' from our reservoirs. The two 4" drains came together at a T and became a single 4" pipe. It broke there and we will repair the drain pipe and bring them together in a 6" Y and run 6" pipe from there out.

Continuing working on the reservoirs on venting and railings as well as working towards getting the sanitary survey done. Trying to find a time when we can get through that virtually with Regina from DOH.

#### **New Business:**

Nothing new.

#### **8) Commissioners Comments:**

Commissioner Born stated that he was glad things worked out the way it done, because it could have been far worse. Commissioner Pope mentioned it would be nice to have better maps.

Commissioner Born asked about the late payment letter that were sent out and if we received any response? Webb said that he estimated that about 1/3 of the letters were returned unopened.

Meeting Adjourned at 7:00 pm by Commissioner Pope.

October 12, 2021 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: October 25, 2021

Commissioner Satran-Loudin \_\_\_\_\_ Date: October 25, 2021

Commissioner Born \_\_\_\_\_ Date: October 25, 2021

