

Belfair Water District #1
September 12, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope-Absent

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:09 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –None
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #10657-10705. Commissioner Born 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the August 22 2023, meeting. The Motion was 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

Rasor Road site expansion

Contracting closing and surveying and proceeding towards filing. We are also in conversation with the neighbor on the other side to purchase a portion of this property as well while still following the RCW that allows us as a special purpose utility district to be non-conforming. In the end all lines will be redrawn, and we will have no issue with utilizing the property for whatever the district will need in the future. Working to find an agreeable amount for this additional piece of property as well. These purchases will allow the district to move forward with the project to replace the individual booster pumps in the future with the majority of the work occurring on District property.

Eagles well

James Freeman to report on this.

Vacuum Unit Purchase Approval

We sent the down payment, and the unit is ordered. We are hoping for delivery by the end of the year.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments- They are building the EVA road currently. Working to get Harbor finished with the apartments phase 1.

Olympic Ridge Homes- 4 checks are in the safe currently and issuing another 10 adequacy's, meters we received and currently installing and cashing 1 check and set of meters each week until caught up. 80 meters

in the ground and 40 more paid for and 10 waiting payment. 15 Home sites left to issue adequacy for. (See operations report for more details)

CEDS Project Funding

Backup Generators for Well 4, Office and Romance Hill. Slab is poured at well 4, Romance hill should be poured today. The shop generator is waiting on propane inspection. Southworth Electric is continuing to work on some of the installation of hardware and prep and install for the ATS gear. Also working on the shop generator installation with Jim.

Well 6 Project

Currently drilling, down about 234' at this time.

Overton and Associates

They are installing storm currently while building the EVA road, which includes raising our waterline near MTA.

Romance Hill Booster Station

The site is now ready for surveying, will be working with Rick K to get this property worked out in the near future. (More in operations report)

39 Acres

Waiting for the Geotech report on the slopes and will be continuing with the permitting process for the tree harvest.

MTA Billing

Working with Amy Asher (GM at MTA) to straighten this out and get the money collected.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

EVA road to go around water infrastructure by reservoir, cut through analyzer lines. There is an easement and permit issued, Dale is following up on this. Jim

Jim will call Joe at Trails end to see if he wants a pressure washer, will be cleaning up and reassessing our surplus items to move them along.

Leak detection to be here in November. Will be checking Razor and Alderwood etc.

New Business:

Recompete funding project, Belfair Water is joined with Mason County as a stakeholder in this project.

Opportunity to sign on in support of this process. Both Commissioner Satran-Loudin and Commissioner Born both agree they will sign on in support of this effort.

9) **Commissioners Comments:**

Commissioners again thanked the staff and said that the work going on here is wonderful. "Keep up the Good Work!"

Great Job to Jim taking care of things while Dale was on vacation.

Meeting Adjourned at 16:15 By Commissioner Born.

September 12th, 2023, Meeting Minutes Approved by:

Commissioner Pope  _____ Date: September 26, 2023

Commissioner Satran-Loudin  _____ Date: September 26, 2023

Commissioner Born  _____ Date: September 26, 2023

BELFAIR WATER DISTRICT No.1

ESTABLISHED 1966

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