

Belfair Water District #1
April 25, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope – via call in for discussion

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born.
- 2) Public Comments –
No Public Comments
- 3) Accounts Payable were read and a motion was made by Commissioner Born to Accept and Approve Accounts Payable Warrants #10372-10401. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the April 11, 2022, meeting. The Motion was 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Commissioner Born motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes 1 Absent and 0 Nays

- 6) **Business to be Completed:**

The Bid Opening was discussed, having been advertised and put out in as many formats as possible it was surprising to only have one bid, Dale Webb contacted the SAO office as well as Mason County regarding funding and requirements. Since we did our due diligence in preparing and putting out the bid as well as manually sending out bid requests to known possible participants there is no issue with any of the above-mentioned with accepting the bid as stated. Given that information the subject was put up for comment. James Freeman discussed needing to do further due diligence in finding out more about the possibility of using a rotary drill rig instead of cable tool. Rewriting the specs to include both and then putting them back out for bid. James said we are in no hurry and need to correct the specs anyway to reflect the pumping test for 1000 gpm instead of the currently specified 600 gpm. Webb added that the hydro geologist had already said that was not an issue even if we accept Holt, just need to make them aware and amend the testing spec. Commissioner Born brought up inflation and what do we gain with waiting, Commissioner Satran-Loudin mentioned agreeing with the engineer and the hydro geologist said regarding the specs. Both commissioners said they would like to get Mike Popes thoughts on this and asked he be called to see if he could then join in the conversation. Webb called Mike Pope and he then was informed of the discussion. Pope said he was in favor of taking the time to do further due diligence to see what the differences looked like between the two methods and possible cost comparisons. It was agreed that Webb would contact rotary drillers and see what the ballpark pricing differences were between the methods. Webb will reach out and gather information and let the board know what he finds out as soon as possible so as to be able to move in a direction whether back out to bid or accepting the current bid.

Both Commissioners Greg Born and Mike Pope need to file their candidate status with Mason County May 15th and May 19th are the days to do this in person at the Shelton facility.

7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments-
Nothing new (see operations report)

Olympic Ridge Homes-

They have now requested another 10 meters and we are waiting on that funding now. Total meters installed to date is at 42. After the next round we will be at 52 including the 2 irrigation.

CEDS Project Funding

Back up Generators for Well 4, Office and Romance Hill.
Nothing new on Generators at this time.

Well 6 Project

Well 6 Bid discussed under business to be completed.

39 Acres

Waiting on the weather. It is likely weather permitting we will do phase 1 by the end of the month, and begin the permitting process directly after that.

Overton and Associates

Nothing new at this time.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

New Business:

Surplus vehicle and equipment from West Sound Utility District, 2010 Ford Escape for \$5000.00 dollars and picked up a couple printers for the shop and a large whiteboard. Dale and James went and looked at the vehicle and would like to move forward with the purchase of the vehicle for an office vehicle for Belfair Water and move the Toyota Tundra into the field fleet. The vehicle has 82K miles and no charge on the surplus printers and whiteboard. All commissioners thought that was an excellent opportunity for the district, permission to proceed was agreed by the board.

9) **Commissioners Comments:**

Commissioners both said "thank you all and awesome job" to staff for their efforts.

Meeting Adjourned at 16:33 By Commissioner Born.

April 11, 2023 Meeting Minutes Approved by:

Commissioner Pope _____ Date: May 9, 2023

Commissioner Satran-Loudin Jill Sat-Loudin _____ Date: May 9, 2023

Commissioner Born [Signature] _____ Date: May 9, 2023