

Belfair Water District #1
November 10, 2020
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb (absent)
Sherri LaHaie
James Freeman (acting)

Guest

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8882 - #8910. Commissioner Born 2nd the Motion. Commissioner Pope called for the vote. Commissioner Pope noted that the total amounts was incorrect and should be corrected to reflect the following: Total: \$18,687.04 to \$65,641.26.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the October 27, 2020 meeting. The Motion was 2nd by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope read and Commissioner Born Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes, 0 Nays

- 6) **Business to be Completed:** No discussion.

- 7) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – Sent to Mason County, the North Mason Fire Authority and the Washington State Department of Health.

Developer Standards, Developer Contract and Fee Policies – Still in progress, waiting legal review.

Employee Manual and District Policies – No change.

Overton and Associates – No change.

Continental Floral – No change.

MTA Project and Roundabout – Supplied Fireflow numbers as best we could and offered assistance in testing for new numbers. Testing for fire hydrant scheduled for November 17th.

Romance Hill, service and development – Waiting until after manager returns from vacation to have a conversation. Will be discussing what will be needed to move this project ahead.

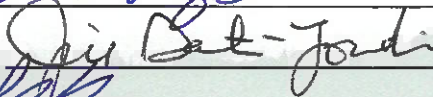
Maintenance and Operations – Rasor Booster Station Generator was discussed. Freeman mentioned that Rasor needs a new generator and will discuss with Webb on pricing. Shannon from Calvert Technical came out to repair the SCADA. Vision has installed the hardware and soon will be rolling out their software.

- 8) **Commissioners Comments** – Commissioner Satran-Loudin complimented Freeman on a job well done for the District.

Meeting Adjourned at 6:22 pm by Commissioner Pope.

November 10, 2020 Meeting Minutes Approved by:

Commissioner Pope  Date: November 24, 2020

Commissioner Satran-Loudin  Date: November 24, 2020

Commissioner Born  Date: November 24, 2020

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