

Belfair Water District #1
December 8, 2020
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin
Greg Born

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Pope called the meeting to order at 6:13 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8928 - #8952. Commissioner Born 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the November 24, 2020 meeting. The Motion was 2nd by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope read and Commissioner Born Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes, 0 Nays

- 6) **Business to be Completed:** No discussion.

- 7) **Manager Update:**

Comp Plan/Stantec/Wellhead Protection Plan – Webb talked to Fern from the DOH and Mason County has approved the Comp Plan. DOH is busy with COVID tracing, so in the meantime we have received the signed Consistency from Mason County. Entire cost thus far for the Comp Plan is \$188,388.15, including today's bill.

Developer Standards, Developer Contract and Fee Policies – Still working on getting a legal review accomplished.

Employee Manual and District Policies – In progress, hope to have a draft for review on the 22nd.

Overton and Associates – Should be submitting plans for both developments, Iron Horse and the apartment complex by the end of the month.

Continental Floral – They are doing some clearing and grading on the corner parcel which they now own and hoping to get the original plan done next spring, and will likely have another set for the corner lot. This will give a loop on the Shearer side of Hwy 3 as well as a loop for the MTA line to feed. Hopefully will decrease the necessary flushing.

MTA Project and Roundabout – Webb will be meeting with Rick and engineer tomorrow @10am to go over what will be required to get the ball moving. Commissioner Pope mentioned he would like to see a new well and tank.

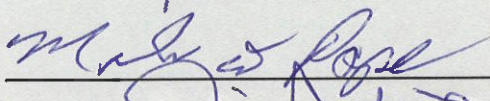
Romance Hill, service and development – Webb will be meeting with Rick and engineer tomorrow @10am to go over what will be required to get the ball moving. Commissioner Pope mentioned he would like to see a new well and tank.

Maintenance and Operations – Rasor Booster Station Generator was discussed. Freeman mentioned that Rasor needs a new generator and will discuss with Webb on pricing. Shannon from Calvert Technical came out to repair the SCADA. Vision has installed the hardware and soon will be rolling out their software.

- 8) **Commissioners Comments** – Commissioner Satran-Loudin complimented Freeman on a job well done for the District.

Meeting Adjourned at 6:22 pm by Commissioner Pope.

November 10, 2020 Meeting Minutes Approved by:

Commissioner Pope  Date: November 24, 2020

Commissioner Satran-Loudin  Date: November 24, 2020

Commissioner Born  Date: November 24, 2020

360-275-3008