

Belfair Water District #1  
November 24, 2020  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope  
Jill Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie  
James Freeman

**Guest**

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8911 - #8927. Commissioner Satran-Loudin 2<sup>nd</sup> the Motion. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the November 10, 2020 meeting. The Motion was 2<sup>nd</sup> by Commissioner Born. Commissioner Pope called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope read and Commissioner Born Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 3 Ayes, 0 Nays

- 6) **Business to be Completed:** No comments.

- 7) **Manager Update:**

**Comp Plan/Stantec/Wellhead Protection Plan** – Waiting on the Department of Health, Ecology and Mason County comments.

**Developer Standards, Developer Contract and Fee Policies** – In progress, Webb will be in touch with the attorney to find out status.

**Employee Manual and District Policies** – In progress.

**Overton and Associates** – No change.

**Continental Floral** – No change.

**MTA Project and Roundabout** – Fire Flow testing will be rescheduled. There were conflicts on their end. Commissioner Satran-Loudin asked if there was Fire Flow on the new roundabout, which Webb replied yes.

**Romance Hill, service and development** – Conversation to come likely in the next week. There has been conversation with Rick Krueger and will be continuing those conversations.

**Maintenance and Operations** – Razor Booster Station generator due to be replaced next week and will likely be seeking to have the Gen set repaired and use it at the office.  
Vision hardware install and the software rollout is continuing, and we will be likely be switching from Data Bar to the Vision print service to maintain continuity and automation.

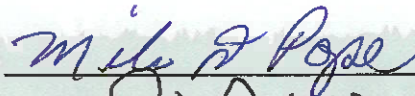
8) **New Business** – Nothing to report.

9) **Commissioners Comments** – Commissioner Pope thanked James for stepping in the last meeting, and Commissioner Satran-Loudin thanked the staff.

Meeting Adjourned at 6:30 pm by Commissioner Pope.

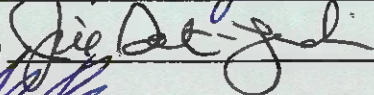
November 24, 2020 Meeting Minutes Approved by:

Commissioner Pope



Date: December 8, 2020

Commissioner Satran-Loudin



Date: December 8, 2020

Commissioner Born



Date: December 8, 2020

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