

Belfair Water District #1  
January 25, 2022  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope (Excused Absent)  
Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie

**Guest**

Jill

- 1) Commissioner Satran-Loudin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Satran-Loudin. A Motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #9560-9618. Commissioner Born 2<sup>nd</sup> the Motion. Commissioner Satran-Loudin called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the December 14th 2021 meeting. The Motion was 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 6) **Business to be Completed:** Nothing new.

7) **Manager Update:**

**Olympic Ridge/Olympic View homes and apartments** – Jim and Alex installed a new air vac at the top of the hill to replace the frozen and broke one. Once the weather dries out a bit, should see some pipe begin to go in the ground again. Commissioner Born mentioned he recently saw a sheriff cruising at the top of the hill. Webb responded that he heard there were some problems. Webb also stated that more developments are being considered.

**CEDS Project Funding** – Got the accounts updated for the administrator. Working with Mason County to get everything in order for disbursement. Webb received a call from engineer Pam Cobley. The District has been awarded \$450k. He mentioned that there could be more funds in the works.

**North Mason Fire Authority Project** – They are ready for the meter. Working out the details of the fees to be paid with Beau. System Development charges are \$30k. They are asking to waive costs and Webb is checking into it. Commissioner Satran-Loudin said the District can't do "favors" and we need to proceed legally.

**Overton and Associates** – There are several projects that are being looked at for feasibility or there is one big commercial user inquiring. Likely need to develop some sort of high use commercial rate. Looking what would be entailed in that. More to come.

**Continental Floral** – Still looking at spring time possibility.

**MTA Project and Roundabout** – Hopefully getting close to finalizing.

**Romance Hill development** – Questions about whether we would waive system development fees for the project to supplement the outlay for the reservoir build. (\$270k). Collecting the connection fees (\$225k). Need to ask attorney if that's even a thing we could do. Commissioner Satran-Loudin asked what would the three loans be used for? Webb replied that the loans would cover the well generator, and another well. The Board stated that it was a good idea to look into further with legal.

**Maintenance and Operations** – With the Covid going through and Ruby's departure to the City of Tacoma, snow and cold weather, we have been short staffed a lot and spending most of our time on the essential functions and schedules. Alex has returned and started back to work on the 18<sup>th</sup>. It is very good to have him here again. We have been very busy lately since the 18<sup>th</sup> with meter reads and customer orders.

**39 Acres Site** – Need to get Survey and get back with the cruiser for logging timber.

**Razor Rd Site** – Waiting for some reimbursement from the insurance, but basically done.

New Business : Nothing new.

- 9) **Commissioners Comments:** Commissioner Born asked if there was a replacement for Ruby? Webb replied that the job posting will be out this week for 30 days. If no candidates, then will go through a temp agency. Commissioner Born asked why the maintenance and payroll are bigger than normal with the Warrant register, and Webb said it was because we skipped a meeting in January due to Covid, so this meeting's numbers cover a bigger timeframe. Commissioner Satran-Loudin said to keep up the good work.

Meeting Adjourned at 7:13 pm by Commissioner Pope.

January 25th, 2022 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: February 8, 2022

Commissioner Satran-Loudin \_\_\_\_\_ Date: February 8, 2022

Commissioner Born \_\_\_\_\_ Date: February 8, 2022