

Belfair Water District #1
May 23, 2023
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Satran-Loudin.
- 2) Public Comments –
No Public Comments
- 3) Accounts Payable were read and a motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #10467-10491. Commissioner Pope 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the May 9th, 2022, meeting. The Motion was 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer is \$200.00. Commissioner Born verified before today's meeting. Commissioner Born read and Commissioner Pope motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

Surplus Equipment Mirage Trailer. The trailer has been delivered to the Auction yard and will be in the June Auction.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Olympic View Apartments- Nothing new to report, waiting to see how it progresses, Commissioner Pope asked "how many meters are in for the apartments" Webb replied with 7 he believes. (See operations report for more details)

Olympic Ridge Homes-

They have now requested another 10 meters and we are waiting on that funding now. Total meters installed to date is 52. After the next round we will be at 60 including the 2 irrigation meters. (See operations report for more details)

CEDS Project Funding

Backup Generators for Well 4, Office and Romance Hill.

Working with PUD 3 and electrician to get some service changes handled prior to delivery.

Well 6 Project
Waiting on Contractor to schedule

39 Acres

The final Road work and stabilization is done, set to begin application and permitting process for logging next week or week after.

Overton and Associates

Nothing new at this time.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

During report Commissioner Pope discussed the previous meters and the issues they had with them. "Now meters are installed correctly and customers are not having issues with the Billing" James replied that there are issues time to time but they are addressed immediately by staff.

New Business:

Manager request vote by the board to allow the purchase of a new dump trailer, we can use it to haul materials for restoration on the lead line inventory as well as gravel etc. for roads and numerous other uses. Trailer to be sized accordingly to be able to haul a mini excavator of appropriate size when we are able to purchase that in the future. James has been researching and we have looked at several different trailers and will be looking at a few more. Commissioner Pope said to check into any CDL requirements that may apply to this equipment. James will check into it. Manager is requesting approval to spend up to 15k for the trailer, which would be an adequate and appropriate amount based on our research thus far. Commissioner Born motioned to approve the purchase, Commissioner Pope seconded the motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

Executive session was called to discuss personnel issues, time in: 16:04, time out: 16:31

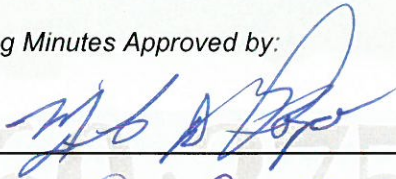
9) **Commissioners Comments:**

Commissioners Pope said "you are all headed in the right direction" all commissioners join in saying "thank you all and awesome job" to staff for their efforts. The board would like to pass on a "Thank you" to Alex and Bob for their efforts.

Meeting Adjourned at 16:35 By Commissioner Born.

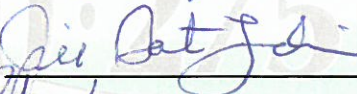
May 23rd, 2023 Meeting Minutes Approved by:

Commissioner Pope



Date: June 13, 2023

Commissioner Satran-Loudin



Date: June 13, 2023

Commissioner Born



Date: June 13, 2023