

Belfair Water District #1
March 26, 2024
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman-Absent

Guest

- 1) Commissioner Born called the meeting to order at 15:00 / Pledge of Allegiance led by Commissioner Born
- 2) Public Comments –none
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #11034-11053. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the March 12, 2024, meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioners Satran-Loudin verified before today's meeting. Commissioner Born read and Commissioner Pope motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Born. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

Motion to approve Resolution 2024-01- Green House Gas Reduction Emission Policy

Commissioner Satran-Loudin motioned to Accept Resolution 2024-01. Motion 2nd by Commissioner Born.

Motion Carried 3 Ayes 0 Absent and 0 Nays

Rasor Road site expansion

Paperwork is at the owner's lender, waiting for them to sign the release then will move to closing.

- 7) **Manager Update:**

Olympic View Development

Legal is currently working with Harbor's Attorney as well as the bond company. We had meeting onsite with Harbors interim CEO to discuss issues. Working with our counsel in all replies to them.

CEDS Project Funding

Generator Project

We will be performing start up tomorrow at all the sites. We hope to be online and wrap up this project soon.

Well 6 Project

The driller is onsite, and they are prepping the pump chamber for the screen installation, hopefully within the next couple of days. The screen is complete, and they are waiting on the tailpiece, which is supposed to be done today.

Overton and Associates

Nothing new to report

Romance Hill Booster Station

Working with Rick to issue WA and get a plan for the property, we should be meeting this week.

39 Acres Site

Signed an agreement for the Geotech report for DNR. When that gets done, we will submit our permit and see if they are ok to issue.

Maintenance and Operations –

James Freeman and Alex Gobble are attending a conference at Ocean Shores

New Business:

Motion for approval to seek DWSRF Loan for Lead and Copper Line Survey in the amount of \$65,000.

Motion to approve DWSRF Loan for Lead and Copper Survey

Commissioner Satran-Loudin motioned to approve DWSRF Loan. Motion 2nd by Commissioner Born.

Motion Carried 3 Ayes 0 Absent and 0 Nays

Robert Kobloth step increase to Utility Specialist Step 3 in recognition of achieving his WDM 1 and CCC licenses. Robert is performing extremely well in all duties and in the vacuuming for the lead and copper survey.

Motion to approve Robert Kobloth step up to Utility Specialist

Commissioner Born motioned accept Kobloth's step increase to Utility Specialist. Motion 2nd by Commissioner Satran-Loudin

Motion Carried 3 Ayes 0 Absent and 0 Nays

9) **Commissioners Comments:**

Commissioner Pope said, "Great job done by everyone!"

Meeting Adjourned at 16:25 By Commissioner Born.

March 26th, 2024, Meeting Minutes Approved by:

Commissioner Pope [Signature] Date: April 9th, 2024

Commissioner Satran-Loudin [Signature] Date: April 9th, 2024

Commissioner Born [Signature] Date: April 9th, 2024