

Belfair Water District #1
February 13rd, 2024
Regular Meeting
3 p.m.

Commissioners Present

Greg Born
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Valisa Douglas
James Freeman

Guest

- 1) Commissioner Born called the meeting to order at 15:02 / Pledge of Allegiance led by Commissioner Satran-Loudin.
- 2) Public Comments –none
- 3) Accounts Payable were read and a motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #10889-10922. Commissioner Satran-Loudin 2nd the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the January 23, 2023, meeting. The Motion was 2nd by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 5) Petty Cash is \$250.00. The Cash Drawer is \$200.00. Commissioners Born verified before today's meeting. Commissioner Born read and Commissioner Born motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

- 6) **Business to be Completed:**

Commissioner Satran-Loudin Made a Motion to approve the purchase from Haselwood Chevrolet of a 2005 Chevrolet 2500hd Silverado for \$21,600.00. Commissioner Pope seconded the motion, Commissioner Born called for the vote.

Motion Carried 3 Ayes 0 Absent and 0 Nays

Leak Adjustments

Board approved leak adjustments for two accounts #0324 and #0705

Adjustment to Charges for 90 Evergreen Rd service installation.

The Board approved the correction of charges for installation of service on 90 Evergreen for Morrison. The amount will be split between account 0502 to cover the charges due on the Hwy 106 property and balance placed on the 90 Evergreen account 0744.

Razor Road site expansion

Waiting on the sellers for paperwork.

- 7) **Manager Update:**

Olympic Ridge, Olympic View development

Legal counsel has notified the bond company, and we are following the bankruptcy proceedings closely. We will be filing with the bankruptcy court as well as the bond company this week for the entirety of damages and

repairs as well as the project punch list. The attorney is monitoring the situation and any correspondence received here is being forwarded immediately. The attorney is waiting for our numbers and bids to complete the work and repair the damages. Will also include attorney fees etc. We are seeking structural engineering to evaluate the vault, stamp and sign off on that aspect.

CEDS Project Funding

Generator Project

No real changes here at the moment. Still expecting delivery of the office Generator around March of 2024.

Well 6 Project

They have finished installing the 12" pipe, they were able to reach the goal of 700' and the water level has maintained and been stable and consistent with what they expected based on Well 4 drilling records. Currently the tailings and debris is being analyzed for the screen development, and the well will be test pumped at 1000 gpm minimum. There is the possibility that some funding coming back in from selected projects that have not been completed or are not happening now could be re-allocated to us for our well project. Will continue to pursue all options and opportunities. Monies should be available around April-June. Freeman asked if there would be drilling any deeper to see if we could get more water. Webb said that the permit allowed to 700' as part of the shared rights.

Overton and Associates

More in Operations report.

Romance Hill Booster Station

Have the map showing the lines and area clearly now, property owner is trying to sell the parcel currently. Webb will be scheduling another meeting with him in the near future.

39 Acres

The Geotech we used for the first report is not on the DNR list for the reevaluation, Webb will be acquiring the approved list and selecting a Geotech from there and moving forward. The board agreed to continue with the evaluation and see how that goes.

Maintenance and Operations –

Jim Freeman reported on maintenance and operations (see attached list of topics)

New Business:

Financial Study Results

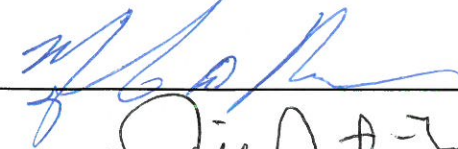
The preliminary report was given to the board to review and study for further discussions in the next few meetings. Also, items for future discussion, increase allotment for base billing, possible bulk rates for water etc. Commissioner Satran-Loudin asked if we were behind, study shows some increase is necessary. Commissioner Pope agreed that we are likely behind some, and doing a rate study is a courtesy like notifying the public but certainly something we want to do. Webb agreed and stated that we need to be transparent through this process and moving forward. Commissioner Satran-Loudin asked when the rate increase would go into effect, Webb said that is up to the board. He was imagining two to three months of notice and plenty of time for discussion and planning the path forward before moving the resolution forward.

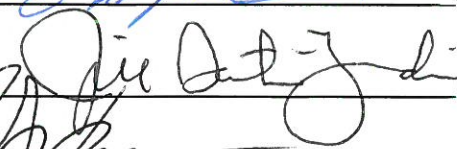
9) Commissioners Comments:

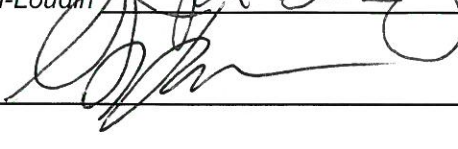
The board thanked the staff for all their hard work, commissioner Satran-Loudin said "great job, Commissioner Pope said we are building respect and has had nothing but great comments from the public, Commissioner Born said thanks for working so diligently and taking care of our customers.

Meeting Adjourned at 16:15 By Commissioner Born.

February 13th, 2024 Meeting Minutes Approved by:

Commissioner Pope  Date: February 27, 2024

Commissioner Satran-Loudin  Date: February 27, 2024

Commissioner Born  Date: February 27, 2024

BELFAIR WATER
DISTRICT No.1
ESTABLISHED 1966

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