

Belfair Water District #1
May 28, 2019
Regular Meeting
6 p.m.

Commissioners Present

Linnie Griffin
Jill Satran-Loudin (Excused)
Mike Pope

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8141 - #8155. Commissioner Griffin 2nd the Motion. Commissioner Griffin called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the May 14, 2019 meeting. The Motion was 2nd by Commissioner Griffin. Commissioner Griffin called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Pope read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Griffin. Commissioner Griffin called for the vote.

Motion Carried 2 Ayes, 0 Nays, 1 Absent

Business to be Completed – Commissioner Griffin commented that some of the residents at Hummingbird are happy with the maintenance at the site and that it looks very clean and tidy. Commissioner Griffin asked when the next Safety Meeting was, and Webb said there is one scheduled for Friday.

6) **Manager Update:**

Developer Standards, Developer Contract and Fee Policies – Still in process. Webb met with the Fire Marshall and they are participating in whatever we need to come into line together. Good meeting overall and will process comments into the next draft. Also will be meeting with the engineer to help with converting standards and details to an editable format if needed.

Commissioner Pope ran into Jeremy at the Fire Station, and told him it was a really good meeting. Webb may meet with West Sound engineers to convert files – they will charge roughly \$300.

Overton and Associates, Developer extension contract – No change.

Comp Plan/Stantec/Wellhead Protection Plan – Still compiling data. Webb will be sending more to Stantec this week.

Yaweh Manor Developer Extension – No change.

Maintenance and Operations:

Continuing with maintaining sites.

Continuing with outfitting and equipping trucks – 1 ton has been a focus; next will work on fixing the fuel gauge

Painted the Well 4 building and cleaned up the site. Now matches the other sites

Replacing meters continues and now under 60 left

Installed 4 new meters on Ellinor

Cleaning up the fence line around the shop and office area

Also in the works:

Meeting with Continental Florals about connection for fire and domestic

Possible meeting with 10 connection water district about satellite or assumption

Working with Rick Krueger for connection on Romance; began discussions about need for reservoir at the top. He is willing to donate the land he says. Would be along ROW. He already granted Mason County for road. Will keep all posted as it develops

Quincy's last day at the District was on Thursday

New Business – Commissioner Griffin attended the Section Meeting with Jim Freeman and Joe Morris. One of the discussions at the meeting was earthquake preparedness, and the District should have a plan in case of an emergency.

Commissioner Pope thanked the staff for all the work they put into the District.

7) Commissioners Comments – None

Meeting Adjourned 6:30 pm

May 28, 2019 Meeting Minutes Approved by:

Commissioner Pope  Date: June 11, 2019

Commissioner Satran-Loudin  Date: June 11, 2019

Commissioner Griffin  Date: June 11, 2019