

Belfair Water District #1
June 25, 2019
Regular Meeting
6 p.m.

Commissioners Present

Linnie Griffin
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8189 - #8196. Commissioner Satran-Loudin 2nd the Motion. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Satran-Loudin to approve the Meeting Minutes from the June 11, 2019 meeting. The Motion was 2nd by Commissioner Pope. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes, 0 Nays

Business to be Completed – Commissioner Griffin discussed the Risk Management Pool Annual Report and suggested that Commissioners Pope and Satran-Loudin take home and read through them. Part of the discussion was earthquake coverage, which Webb will be checking into.

Commissioner Griffin said Safety Days went well and was grateful for those who attended and helped out. She mentioned that Alex was a big asset and he impressed the children. Webb attended the second Safety Days; Beau Bakken from the Fire District posted a compliment for the District on Facebook.

Reservations for lodging have been made for the September WASWD Conference in Spokane. Registration for conference not open yet.

Commissioner Griffin mentioned that the election registration for Commissioner Satran-Loudin is expiring and Webb said that she will need to go to the County Office in Shelton and register in person.

6) **Manager Update:**

Developer Standards, Developer Contract and Fee Policies – Currently in progress; The engineer is working on a free pdf file to the District.

Overton and Associates, Developer extension contract – Webb met with Ken on Thursday; The County is red flagging the water project because no official plans have been approved with Mass Transit. Webb would like to see the District work with Overton at the beginning of their plans for the roundabout on Hwy 3 so we can all be on board with the same goals. Webb told the Board that Overton donated Seattle Mariners game tickets for July 4th. A drawing was done at the District office and Freeman and Nelson won the tickets. Commissioner Satran-Loudin asked if we need to put in a leak detection, to which Webb responded that eventually we will, and that will cost money for the District. Webb said that CCRs went out to all the customer with the bills. He mentioned his dissatisfaction with Databar, and is looking into other billing services.

Comp Plan/Stantec/Wellhead Protection Plan – Webb gave Stantec City of Shelton additional info; still work in progress.

Continental Floral – Webb is working with them on the fire system.

Maintenance and Operations:

Currently cleaning up weeds on the District property.

Working on and finalizing data for the SAO for the Annual Report.

New Business – Freeman received a call from Mason County Sheriff middle of the night Sunday; driver hit a pole on Mel Ninnis property. The District will be filing the repair bill to the insurance company. Webb said meters are being worked on; he mentioned he is seeing a loss on water, roughly 8 million gallons of water that is unaccounted for.

- 7) **Commissioners Comments** – Commissioner Griffin talked to Webb about budget projections and where we are at, to which it will be discussed in more detail in the near future. Webb is waiting for quotes on bands so we can start getting data. No word on the hot dog stand off OBH. No payment has been received from Earl Lincoln. Copies were given to the Commissioners with insurance information. Commissioners Pope and Satran-Loudin thanked the staff.

Meeting Adjourned 6:46 pm

June 25, 2019 Meeting Minutes Approved by:

Commissioner Pope  Date: July 9, 2019

Commissioner Satran-Loudin  Date: July 9, 2019

Commissioner Griffin  Date: July 9, 2019