

Belfair Water District #1
October 8, 2019
Regular Meeting
6 p.m.

Commissioners Present

Linnie Griffin (excused Absence)
Jill Satran-Loudin
Mike Pope

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8335 - #8359. Commissioner Satran-Loudin 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

Commissioner Satran-Loudin asked if the Construction/Major Purchases could be removed from the agenda. Webb said yes, we could always add it back in in the future.

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the October 8, 2019 meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays, 1 Absent

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Pope read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes, 0 Nays, 1 Absent

6) **Business to be Completed:**

Large meter revenue and water loss discussion:

Webb asked for interrogations for verification, and in doing so, discovered a huge amount of water loss. Webb worked with the Sensus reps and it was not confirmed. Webb ordered new Neptunes and will be replacing the meters and will be verifying 90 days of data. Webb has notified all those affected. The Safeway meter was reading incorrectly – should have picked up an extra 10,000 cu ft. Pursuing more investigations on top of hill at McDonalds, Bent Bine Brewery and Davita. Webb stated he is not confident the Sensus meters are correct. He suggested that some businesses may look into getting meters. Commissioner Satran-Loudin asked how many meters have we changed out so far? Webb said around 6-7 larger meters to go. Webb will keep the Board informed.

7) **Manager Update:**

Developer Standards, Developer Contract and Fee Policies – Still in process; Webb in contact with West Sound Engineering

Overton and Associates, Developer extension contract – Still waiting

Comp Plan/Stantec/Wellhead Protection Plan – Webb provided data to Stantec

Continental Floral – No change

Maintenance and Operations – Cross connection – Jim and Ruby are working on it. Arnab from Actinov will be at the District to do a demo on the GIS software Scott from Vision Software will be in to discuss product with Webb and LaHaie Commissioner Satran-Loudin asked if the Port of Bremerton will be adding 119 acres - Webb said he is not sure, they want the water, but they can purchase it cheaper and easier than building a new infrastructure.

- 8) **New Business -** Manager requests Executive Session for personnel discussion:
Time out: 7:00
Time in: 7:03

- 9) **Commissioners Comments** – Commissioners Pope and Satran-Loudin said to keep up the good work.

Meeting Adjourned at 7:07 pm by Commissioner Pope.

October 8, 2019 Meeting Minutes Approved by:

Commissioner Pope *[Signature]* Date: October 22, 2019

Commissioner Satran-Loudin Date: October 22, 2019

Commissioner Griffin _____ Date: October 22, 2019