

Belfair Water District #1
July 9, 2019
Regular Meeting
6 p.m.

Commissioners Present

Linnie Griffin
Jill Satran-Loudin (by phone)
Mike Pope

Staff Present

Dale Webb
Sherri LaHaie

Guest

Kaye Massey

- 1) Commissioner Griffin called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Pope. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8197 - #8227. Commissioner Satran-Loudin 2nd the Motion. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the June 25, 2019 meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Griffin verified before today's meeting. Commissioner Pope read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Griffin called for the vote.

Motion Carried 3 Ayes, 0 Nays

Business to be Completed – Commissioner Satran-Loudin was called away on a family matter but was able to call in and attend the meeting.

6) **Manager Update:**

Mid-Year Budget Review – Webb presented budget for YTD through 6/30/2019 to the Board. He went over it and said we are on track with the budget so far.

On a side note, Webb gave kudos to Freeman for keeping the trucks stocked with tools.

Developer Standards, Developer Contract and Fee Policies – Still in process - Webb received an e-mail from one of the engineers and will be working on it with them.

Overton and Associates, Developer extension contract – Still on hold - Not able to do anything further until the County gives the okay to Transit Authority gets plans for the roundabout.

Comp Plan/Stantec/Wellhead Protection Plan – Proceeding – Expecting to hear something this week.

Continental Floral – Webb has a 9am meeting with NMFA to run some tests to verify what we think but should eliminate some possibilities with this testing. Then will contact Apex and let Kim know what we have been able to determine. Commissioner Satran-Loudin asked if the existing line goes to the buried hydrant, and Webb replied that yes, it's already tied to the Continental Floral line, but they don't have a meter.

Maintenance and Operations:

Staff have been busy with meters and routine maintenance, and of course a holiday to break things up a bit.

There was a leak in a service connection on 106 south of Alderwood and it was repaired on Friday. It was nice to have the supplies that we needed on hand in the trucks. We did a call out for a contractor for equipment for digging, and Nick from Top Dog was able to respond and help us out. Freeman, Gobble and Webb were able to shut off the corp and replace the service line all the way to the setter. Freeman and Gobble went out on Monday and dressed it up, and it looks better then when we showed up and started digging. Good job to the crew.

Webb was able to iron out some of the water loss from the Water Use Efficiency Report due to copy errors on numbers by going back through the well logs – still not what we would like, but better. We will be replacing the meter on Well 1 this week, and if all goes well, that should help with consistency of data. We are still seeking quotes for the transducer meters for strategic placement to determine where our losses are occurring, based on well logs and water movement. More as that develops.

New Business – Commissioner Griffin asked if the bill from the repair work on 106 was sent to the insurance company (from previous minutes). Webb said there was so much extensive damage, and at this point is not sure if it will get paid through the insurance or not. PUD will probably get paid, but the Water District may not, since it really didn't do damage to the main, only the meter box and we had to shut off the water to the homeowner. Webb thinks the homeowner may take care of the repair.

Commissioner Griffin asked about the Food Bank's staff parking on our property and obtaining a liability form, to which Webb reported that he would check into it.

Webb is waiting to hear back from Twila regarding WASWD Fall Conference reservations.

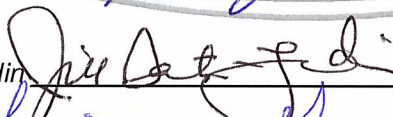
Commissioners Pope and Satran-Loudin thanked the staff.

- 7) **Commissioners Comments** – Commissioner Griffin said the fire was discussed at the Section Meeting as well as presenting a draft agenda for goals and the carbon tax initiative. Next Section Meeting will be in Port Orchard on July 25 at 4:30pm

Meeting Adjourned 6:54 pm

July 9, 2019 Meeting Minutes Approved by:

Commissioner Pope  Date: July 23, 2019

Commissioner Satran-Loudin  Date: July 23, 2019

Commissioner Griffin  Date: July 23, 2019