

Belfair Water District #1
November 12, 2019
Regular Meeting
6 p.m.

Commissioners Present

Mike Pope
Jill Satran-Loudin

Staff Present

Dale Webb
Sherri LaHaie

Guest

- 1) Commissioner Pope called the meeting to order at 6:00 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Satran-Loudin. A Motion was made by Commissioner Pope to Accept and Approve Accounts Payable Warrants #8376 - #8407. Commissioner Satran-Loudin 2nd the Motion. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Pope to approve the Meeting Minutes from the October 22, 2019 meeting. The Motion was 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Satran-Loudin read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2nd by Commissioner Satran-Loudin. Commissioner Pope called for the vote.

Motion Carried 2 Ayes, 0 Nays

- 6) **Business to be Completed:**

Large meter revenue and water loss discussion:

Staff are continuing to identify meters that are not reading correctly and replacing, and we are actively continuing to repair leaks as they are found.

- 7) **Manager Update:**

Developer Standards, Developer Contract and Fee Policies – Manager working with a local engineer (West Sound) locally to get this process finished. Estimated cost possibly \$1400-1500 when completed.

Overton and Associates, Developer extension contract – Finalizing and will present for acceptance next meeting.

Comp Plan/Stantec/Wellhead Protection Plan – Webb working on another list of questions for them; also entertaining bids for new engineers.

Continental Floral – Waiting on plans from engineer.

Maintenance and Operations – Sensus meter replacement continues, will keep moving on that.

James passed his test and is now a WDM2.

Working on getting our data corrected in BIAS.

Working on issues with our Xpress Bill Pay and BIAS not communicating.

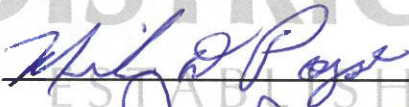
Working on 3rd quarter budget report as well as the 2020 budget.

- 8) **New Business** - Start thinking of replacement for Commissioner position due to the loss of Commissioner Linnie Griffin.

Meeting Adjourned at 6:26 pm by Commissioner Pope.

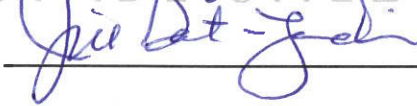
November 12, 2019 Meeting Minutes Approved by:

Commissioner Pope



Date: November 26, 2019

Commissioner Satran-Loudin



Date: November 26, 2019

Commissioner Griffin

Date: November 26, 2019

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