

Belfair Water District #1  
March 22, 2022  
Regular Meeting  
6 p.m.

**Commissioners Present**

Mike Pope  
Satran-Loudin  
Greg Born

**Staff Present**

Dale Webb  
Sherri LaHaie

**Guest**

Jill

- 1) Commissioner Pope called the meeting to order at 6:09 pm / Flag Salute.
- 2) Public Comments – No public comments.
- 3) Accounts Payable were read by Commissioner Born. A Motion was made by Commissioner Satran-Loudin to Accept and Approve Accounts Payable Warrants #9674-9704. Commissioner Pope 2<sup>nd</sup> the Motion. Commissioner Born called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 4) A Motion was made by Commissioner Born to approve the Meeting Minutes from the February 22nd 2022 meeting. The Motion was 2<sup>nd</sup> by Commissioner Pope. Commissioner Born called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 5) Petty Cash is at \$250.00. (Cash = \$117.85 and Receipts = \$132.15 = \$250.00). The Cash Drawer has \$200.00. Commissioner Satran-Loudin verified before today's meeting. Commissioner Born read and Motioned to Accept and Approve Petty Cash & Cash Drawers as shown on the agenda. Motion 2<sup>nd</sup> by Commissioner Satran-Loudin. Commissioner Born called for the vote.

Motion Carried 3 Ayes and 0 Nays

- 6) **Business to be Completed:** Kitsap Bank request to sign letter from the Board to remove Ruby Nelson from the District credit card account.

7) **Manager Update:**

**Olympic Ridge/Olympic View homes and apartments** – Tucci and Sons are installing water next week on the housing site at the top. Dale and Jim attended a weekly meeting there today. They will give us confirmation and notice later this week.

**CEDS Project Funding** – Waiting on Mason County as to the next steps. Commissioner Pope asked how big are the generators to which Webb replied they are each sized for the sites.

**North Mason Fire Authority Project** – Will be talking to them this week. Webb mentioned that employees need to update CPR training. Commissioner Pope said there is CPR training coming up at the Tahuya Fire Hall.

**Overton and Associates** – Webb met with the engineer last week. There are a couple of projects that are possible. Hopefully will be meeting soon to look at some of these potential projects, but the sewer debate is ongoing.

**Continental Floral** – No change.

**MTA Project and Roundabout** – No change.

**Romance Hill development** – Webb has been contacted by the potential developer and working with them to try and get some information for tank build specs so they can get some idea as to cost. Looking at 93 new homes on top of Romance Hill.

**Maintenance and Operations** – Work has been hectic and busy. Everyone is carrying a bit more load as we are short staffed. Job posting is still out, and we have received 4 applications so far. Will be going through them and scheduling interviews this week.

All samples are on schedule and complete to date.

Met virtually with the auditor last week again and will be meeting weekly. Will continue the process of getting them the rest of the data they are requesting as quickly as we can.

Made arrangements with Sarah (Morrison's daughter), signed paperwork detailing the arrangement, moving ahead.

Alex attended the WDM I&II class and is scheduled to take his WDS test tomorrow.

**39 Acres Site** – Waiting on bids for for survey for timber cruising.

**Razor Rd Site** – No change.

**New Business :**

9) **Commissioners Comments:** None

Meeting Adjourned at 7:31 pm.

March 8th, 2022 Meeting Minutes Approved by:

Commissioner Pope \_\_\_\_\_ Date: March 22, 2022

Commissioner Satran-Loudin \_\_\_\_\_ Date: March 22, 2022

Commissioner Born \_\_\_\_\_ Date: March 22, 2022

360-275-3008